



University Executive Board

Minutes of the meeting of 5 September 2023

Present: Professor Shearer West (Vice-Chancellor), Dr Paul Greatrix (Registrar), Professor Jeremy Gregory (FPVC Arts and interim FPVC Social Sciences), Jaspal Kaur (Director of Human Resources), Professor Sam Kingman (FPVC Engineering and interim PVC RKE), Professor Katherine Linehan (PVC EDI and People), Professor Sarah Metcalfe (Provost UNM) via Teams, Professor Nick Miles (Provost UNNC) via Teams, Professor Robert Mokaya (PVC GE), Margaret Monckton (CFO), Professor Clive Roberts (FPVC MHS), Professor Sarah Speight (PVC ESE), Professor Zoe Wilson (FPVC Science)

Apologies: Professor Jane Norman (DVC), David Hill (CDO)

Attending: Rowena Hall (Secretary), Rav Kalsi (Principal Executive Officer), Helen Pennack (CMCO) for minute 23.89, Rachel Atkin (Director of Student Recruitment) for minute 23.89, Professor David Park (Chair of the Modern Anti-Slavery Committee) for minute 23.90.

23.87 Welcome, Apologies, Quoracy and Declarations of Interest

- .1 The Chair welcomed Rav Kalsi (Principal Executive Officer) to the meeting as an observer.
- .2 The Secretary confirmed that the meeting was quorate and there were no declarations of interest.

23.88 Minutes of 8 August and Action Log

- .1 The minutes of the meeting held on 8 August 2023 were confirmed as a true record.
- .2 The updated Action Log was NOTED. It was AGREED that each UEB member would review their actions to ensure that they remained appropriate and that actions which had been implemented, but would remain ongoing, should be removed.

	ACTION	OWNER	DUE
.3	To provide UEB members with a complete list of their outstanding actions.	Secretary	29 September 2023

23.89 Fees, Pricing and Financial Awards

- .1 UEB RECEIVED paper UEB/23/105 from the PVC ESE which outlined the results of Phase Two of the work to reset the University’s approach to fees, pricing, and financial awards for UG and PGT students. It also provided recommendations for changes that would improve our strategic use of fees and scholarships and an outline of the steps required in Phase Three.
- .2 UEB NOTED the challenges in moving the project forward, the range of stakeholders involved and the communication challenges.
- .3 The current scholarship budget was high in comparison with the University’s peers and was not deployed effectively. The proposed approach would support a more strategic and consistent utilisation of the budget.
- .4 Four recommendations in relation to UG and PGT students were outlined and identified as high priority:



- .1 Establish a single financial awards budget to enable oversight of activity and establish a single governance structure to oversee the setting of fees and the allocation of financial awards.
2. Standardise the approach and timeline for setting fees and financial awards.
3. Establish a means to capture and maintain data in order to evaluate impact and adjust accordingly.
4. Improve clarity and presentation of financial awards information to prospective applicants and agents to increase visibility of our offer.
- .5 By December 2023, it was anticipated that a target operating model would be finalised and a delivery plan developed. A business case would be prepared, setting out the extent of the resource required.
- .6 It was acknowledged that the approach proposed in the paper might not be welcomed by some parts of the University. The Vice-Chancellor stressed the importance of an effective risk assessment, a strong communications and engagement approach and a clear benefits realisation plan for the project as part of the business case.
- .7 It was NOTED that the approach to scholarships for postgraduate research students would be the subject of paper submitted to the next meeting of UEB.
- .8 UEB APPROVED the four priority recommendations. It was AGREED that the information requested by the Vice-Chancellor would be provided.

	ACTION	OWNER	DUE
.9	To ensure the inclusion of an effective risk assessment, a strong communications and engagement approach and a clear benefits realisation plan for the project as part of the business case for PRC	PVC ESE, CMCO	To PRC by 31 October 2023

23.90 Modern Anti-Slavery Act 2015: Annual Statement 2023

- .1 UEB RECEIVED paper UEB/23/106 from Professor Park, Chair of the University’s Modern Anti-Slavery Committee, which set out the University’s draft modern slavery and human trafficking statement for the financial year ending 31 July 2023.
- .2 UEB NOTED that the University approach was world-leading and fully compliant with current legislation. It was expected that even if legislation were strengthened, the University’s current position would ensure we remain compliant.
- .3 A number of minor amendments to the draft statement were suggested. It was also suggested that activity could be referenced in the University’s REF2028 submission.
- .4 Professor Park was keen to discuss further with UEB the approach to future activity connected with combatting modern slavery and human trafficking.
- .5 UEB RECOMMENDED APPROVAL of the Annual Statement to Council.

	ACTION	OWNER	DUE
.6	To submit the Annual Statement to Council for approval	Chair of the University’s Modern Anti-Slavery Committee	22 September 2023
.7	To schedule a discussion on the approach to future activity at a UEB Away Day.	Secretary	29 September 2023



23.91 Roundtable

- .1 UEB NOTED the exceptional work and support of many colleagues across the University in responding to the challenges of the MAB and expressed its thanks to all those involved.
- .2 There was a brief discussion about the increase in the international health surcharge. The Director Human Resources confirmed analysis was underway which would inform the University's approach.
- .3 The Interim FPVC MHS provided an update on the curriculum work underway in the School of Medicine.
- .4 It was REPORTED that the University would be named Sport University of the Year by both the Sunday Times and the Daily Mail.
- .5 The FPVC Engineering provided an update on the development of the East Midlands Investment Zone.
- .6 It was NOTED that Professor Rodden would take up his role as PVC RKE on 1 October. Formal thanks were given to Professor Kingman for assuming the interim role and delivering all the objectives he had been set.
- .7 UEB members were requested to confirm their attendance at the Emeritus Professors' lunch on 18 September.